



PUBLIC SCREENINGS & INSTITUTIONAL/EDUCATIONAL SALES PROGRAM

Cinema Libre Studio is proud to offer your institution, organization or non-profit organization the opportunity to screen the critically-acclaimed documentaries and films. Please read the following information carefully to determine which program best suits your group.

WHAT IS A PUBLIC SCREENING?

Any screening that is outside the privacy of the home setting. A screening is considered public if the film is promoted through, word of mouth, email blasts, print, radio or on-line advertisements, flyers, etc. to the members of your local and/or surrounding community. If you are from a high school or an institution of higher-learning, please see INSTITUTIONAL DVD for more information.

The purchasing organization is responsible for all promotional aspects of the public screening.

IF YOU ARE CHARGING ADMISSION:

If you are going to charge an admission fee to your public screening, then Cinema Libre Studio shall receive fifty percent (50%) of total box office receipts, less the advance guarantee. For more information, email us at screening@cinemalibrestudio.com.

SCREENING FORMAT:

Cinema Libre Studio films are available for screening on DVD only. You are solely responsible for arranging all other elements required for a screening. If you have questions regarding other formats, please email: screening@cinemalibrestudio.com.

PUBLIC SCREENING FEES

NO ADMISSION	RATE	WITH ADMISSION	RATE
Universities, colleges, other	\$ 300.00	Universities, colleges, other	\$ 300.00 advance guarantee vs. 50% of total box office gross, whichever is greater
High Schools, non-profit organizations	\$ 150.00	High Schools, non-profit organizations	\$150.00 advance guarantee vs. 50% of total box office gross, whichever is greater
* Fee includes rental + one-way shipping.			

If you are from a non-profit group, you must provide verification of your organization's 501c(3) or 501c(4) status along with your order form.





INSTITUTIONAL DVD

If you are from an educational institution, you may screen Cinema Libre Studio films in your classroom, library or official school facility for EDUCATIONAL PURPOSES ONLY. It may not be screened or advertised to the general campus population or the public. Please see PUBLIC SCREENINGS for more information about screening the film to an unrestricted audience.

INSTITUTIONAL DVD FEES

HIGH SCHOOL	COLLEGE or UNIVERSITY
\$150.00	\$300.00

INSTITUTIONAL DVD - SPECIAL OFFER (Educational Institutions ONLY)

Buy one (1) Institutional DVD at full price and get one (1) Public Screening of that Institutional DVD for only \$100.00. All screenings in addition to the initial public screening will be offered at a 50% discount. The SPECIAL OFFER is only valid at the time of your initial purchase. If you would like to receive this offer, please check the appropriate box. You will receive a special code with the Institutional DVD documentation, which can be redeemed at any time.

SPECIAL OFFER		
	HIGH SCHOOL	COLLEGE, UNIVERSITY
Institutional DVD	\$150.00	\$300.00
1 st Public Screening	\$100.00	\$100.00
Additional Public Screenings	\$ 75.00	\$150.00

SHIPPING & HANDLING

DVD Rental for screenings and the Institutional DVD price includes shipping via United States Postal Service (USPS) Priority Mail (approximately 2-3 business days). Expedited shipping will incur additional charges*

CARRIER	ADDITIONAL SHIPPING CHARGES
USPS	No additional charge.
FedEx Priority Overnight (AM delivery)	\$35.00
FedEx Standard Overnight (PM delivery)	\$30.00
FedEx 2-Day	\$20.00

*** For expedited shipments, a street address must be provided. Cinema Libre Studio cannot ship to PO Boxes.**





PAYMENT INFORMATION

TO PAY BY CHECK OR MONEY ORDER

Download, print and fill out the Order Form and mail with your check or money order to:

Cinema Libre Studio
8328 De Soto Avenue
Canoga Park, CA 91304
ATTN: Screenings & Institutional Sales

Make checks and money orders payable to: CINEMA LIBRE STUDIO

TO PAY BY CREDIT CARD

Download, print and fill out the Order Form and FAX to 818-349-9922 - ATTN: Screenings & Institutional Sales.

Please allow for up to 48 hours for processing once order form and payment has been received. If you have questions, please contact us sales@cinemalibrestudio.com.

TERMS

- All orders will be processed upon receipt of order form and payment.
- DVDs must be returned to Cinema Libre Studio within seven (7) business days from Date of Screening. You can return the DVD in the self-addressed envelope provided (note: postage is not included).
- Total Box Office Receipts (TBOR) is the amount of revenue generated through ticket sales.

Total Box Office Receipts (gross)	\$ 1,000.00
50% of TBOR:	\$ 500.00
Less Advance Guarantee	<u>\$ 300.00</u>
AMT DUE TO CINEMA LIBRE STUDIO:	\$ 200.00

- If 50% TBOR is less than or equal to \$300.00, then the amount due to Cinema Libre Studio is \$300.00 (the advance guarantee)





Institutional DVD and Public Screening

ORDER FORM

Please fill out the following form completely and fax to 818-349-9922 - ATTN: Screenings & Institutional Sales. If you are paying by check or money order, send payment along with this form to: Cinema Libre Studio, 8328 De Soto Ave., Canoga Park, CA 91304.

CONTACT INFORMATION		DATE
Name		
Telephone		PURCHASE ORDER #
Email		

TYPE OF ORGANIZATION (Circle One): High School College/University 501c(3) 501c(4) Other
 If Other Please Specify: _____

BILLING INFORMATION	
Name	
Organization	
Address 1	
Address 2	
City, State, ZIP	

SHIPPING INFORMATION <i>(if different)</i>	
Name	
Organization	
*Address	
City, State, ZIP	
Telephone	
* Orders cannot ship to P.O. Boxes	

SCREENING INFORMATION	
Date of Screening	
Venue	
Address, City, State, ZIP	
Telephone	

TITLE	Institutional DVD		No. of Screenings Requested		SUB TOTAL
	Price	Qty	Price	Qty	
			Shipping & Handling (circle one) <input type="checkbox"/> FedEx Priority <input type="checkbox"/> FedEx Std. <input type="checkbox"/> 2-Day <input type="checkbox"/> USPS		
TOTAL AMT DUE					

CREDIT CARD INFORMATION (Circle One): VISA MC **Exp. Date:** _____

_____ - _____ - _____ - _____ **CVV # (3-digit number on back):** _____

NAME AS IT APPEARS ON CARD: _____

